Figure 1: Summary of the Faculty Student-Resolution Process

1. Contact the UHS to report incident and check for previous record. **Does the student have a previous record of academic misconduct?**
   - Yes: The case is automatically referred to the UHS.
   - No: Meet with the accused student and a Facilitator to inform the student of the allegation and give the student an opportunity to be heard. **Does the evidence still support the allegation of misconduct?**
     - Yes: Refer the case to the UHS for further action. Complete and submit the UHS Violation Report Form to the UHS.
     - No: Complete the UHS Violation Report Form and notify the student of the sanction and the process. Student must select an option on the Violation Report Form. **Does the student acknowledge the misconduct and agree with the sanction?**
       - Yes: Student and/or faculty member meet with the UHS for assistance in resolving the alleged incident. After the meeting, **does the student now acknowledge the violation and agree with the sanction recommended by the faculty member/instructor?**
         - Yes: Student Violation Report Form is submitted to the UHS within 10 business days.
         - No: Case enters the UHS hearing process.
       - No: Student denies the misconduct, disagrees with the sanction, or requests a meeting with the UHS in order to make decision.

2. Case enters the UHS hearing process.

3. Case is recorded and closed.